

## **BITI Project Manager**

Intelligent Technology, LLC, a Wood River Federal company, is seeking a BITI Project Manager to manage a full-scale networking services project for multiple customers worldwide. The project encompasses design, analysis, testing, implementation and installation, site acceptance testing, and project management for network engineering efforts at all network levels. *This job is contingent upon contract award.*

### **Job Duties:**

- Plan, schedule, control, execute, and close projects, or segments of a project, to ensure delivered solutions meet customer/project requirements.
- Establish and maintain project folders, ensuring that all project documentation is accurate, current, and complete.
- Review customer/project requirements for clarity and communicate with the customer to resolve any ambiguities.
- Analyze implementation strategies to identify potential issues/risks to the proposed schedule and develop/recommend viable plans to mitigate those issues/risks. Ensure project implementation schedules are not adversely affected and the quality of work accomplished remains acceptable.
- Identify, track, and coordinate install activities with project stakeholders.
- As required, assist sites/bases with scheduling and processing ASI request packages.
- Provide weekly timeline/schedule status of implementation/installation efforts, either through attendance at weekly meetings, or via responses to Government inquiries.
- Prepare and maintain an Integrated Master Schedule (IMS) that reflects all tasks required to complete the project.
- Create an IMS where all tasks (non-summary) have a predecessor and successor that will create a critical path.

### **Skill Requirements:**

- IAT Level II
- Associate Level commercial project management certification (Project Management Institute (PMI) Certified Associate in Project Management (CAPM), CompTIA Project+, or equivalent) within six (6) months of starting work and maintain currency thereafter.
  - Minimum of two (2) years of project management experience prior to starting work.
- SECRET security clearance required